

**Roads Committee Meeting  
Minutes  
February 12, 2013  
9:00 a.m.**

**Attendees:** Boyde Walker, Bob Clarke, Joan Donaldson, Nancy Carrol

1. Motion to adopt minutes of the January 15th meeting from Boyde, seconded Bob. All in agreement.
2. **Trackstick** – we will keep working with the one we have in Ron’s half ton truck. A better device is available and was discussed with the person doing our Asset Management Plan. We may be able to utilize some of the monies received to put together our Asset Management and provide the newest device for each of the trucks. The device can monitor weather, what functions the truck has been using (ie: plowing, salt & sanding etc.)
3. **Funding – We were refused funding from both MIIL and CIIF.**
4. **Level of Service Policy** – was adopted by Council at the February meeting.
5. **Inspection By-law**, we need to add culverts, signs etc. to the policy and provide to Council as soon as possible.
6. **AADT**(Annual Average Daily Traffic) counts are required for Weslemkoon Lake Road and North Steenburg Lake Road. Bob agreed to do the count on Weslemkoon Lake Road on a Thursday this week between 2:00 and 6:00 p.m. Boyde is to do the North Steenburg Lake Road under the same conditions. Boyde is to call Joan to sit through this with him. Trumble Road is to be monitored as well.
7. Joan has completed the type of **signs** and sign locations for the lower portion of Tudor Township and will complete the upper and Cashel for the next meeting. The by-law for inspections will be worked through by Joan for the next meeting as well.
8. **Agreements** – Bernice has provided the agreements to all of the townships. No response has been received with regard to any of them to date.
9. **Multi-plate culvert** – Ron provided another bit of information with regard to the culvert from Keystone.
10. **Studies** – Bridge studies are required every 2 years. We are due for one this year. Roads need studies are also due every 2 years. We need to add the review of culverts to make sure we are not in a situation like the multi-plate one again. Culverts will be added to the inspection by-law to make sure they are completed on a yearly basis.
11. **Assumption of roads** – Review of the by-law and discussion ensued. We will revisit the by-law and see if it fits the bill from non-assumed to seasonal and from seasonal to fully maintained roads. Joan is also to contact Wollaston to look at their information. Joan has called and the document will be forwarded ASAP.
12. **Road Reclassifications** – There are several roads that could be reclassified within the Township. We will put together a by-law or policy with the criteria to do so. Bernice received information from Paul Walsh to clarify and assist with the process.

13. **Cashel Lake** – boat launch, the Township is responsible for the shoreline allowance on that lake which includes a portion of the boat launch. Last year the documents were received from the MNR to clarify our and their responsibilities.
14. **Mawson Pit** – We have had no correspondence or have we been able to contact Evelyn for an update.
15. **Gunter Lane** – Bernice is continuing to work with the cottagers to answer questions etc.
16. **Changes to 239-02** – There are several changes to the document that need to be incorporated in the Minimum Maintenance Standards. **Most specifically the reasonable steps taken to avoid ice forming on the roads and the deployment of resources much earlier than our standards.** This basically means that if the road is hazardous it does not matter if the # of centimeters have fallen as far as snow is concerned. **Monitoring of the weather** is in the forefront as well. We can no longer fail to take steps to clear snow or avoid ice from forming on the roadway before the event occurs, or during the accumulation. Joan is to provide this information in writing to Ron. Joan is to update the MMS to reflect the changes and provide for review ASAP.

Next Meeting: March 12th, at 9:00 a.m.