

**Roads Committee Meeting  
Minutes  
September 11, 2018 9:00 a.m.**

**Attendees: Bob Clarke, Boyde Walker, Glenn Hagerman, Nancy Carrol, Gord Schad, Joan Donaldson**

1. Motion to adopt minutes of July 10, 2018 meeting; Motion; Boyd Seconded; Glenn carried.

**2. Roads updates:**

- Gunter Lake Road speed limit signs up
- Hammond road was graveled

**Equipment Updates:**

- All equipment is up and running at the time of the meeting

3. **Weslemkoon Lake Road rehabilitation** – Glenn requested the gravel that is being used to be tested, he has concerns that it may not compact properly and has had it tested randomly. It passed the tests. Gord requesting information on whether there are different standards for gravel based on the daily traffic counts for the roadway.

4. **Budget** - Po

**5. Old Business**

**A Due Diligence Course** – Glenn ordered the note books but would like to get a safety binder that is designed for our needs. A letter needs to be sent to the company that provides these documents referring to the tasks that our crews are responsible for.

**Safety Training** – See if there are any courses in the fall that Neil can take.

**Admin Assistance** – Glenn feels that this has been helping, and would like it to continue on an as needed basis.

**Site for Disposal of Fill** - Nancy will try to contact Paul Shalla from the MNRF again to look into using crown land for the disposal of fill. Glenn to investigate the Municipal property located off of Felbers road.

**Recommendation:**

It has been very beneficial to have Nancy assist on an as needed basis at the Roads Office. It is recommended that she continue to update spreadsheets and file documents and invoices into the computer and filing cabinets. A system has been adopted that seems to be working but it still requires some work to make it more functional. Time could be put toward a stronger understanding of the OSCAR program and the many potential applications that it has.

Meeting adjourned 10:00 a.m. Motion: Glenn

Next meeting: Sept. 11, 2018 @ 9:00 a.m.