

**Roads Committee Meeting  
Minutes  
November 13, 2018 9:00 a.m.**

**Attendees:** Bob Clarke, Nancy Carrol, Gord Schad, Joan Donaldson

**Absent:** Glenn Hagerman (weather did not permit), Boyde Walker

1. Motion to adopt minutes of October 09, 2018 meeting; Motion; Gord, Seconded; Bob carried.
2. **Roads updates:**
  - Not available**Equipment Updates:**
  - Not available
3. **Weslemkoon Lake Road rehabilitation** – Final payment being processed once all bills received
4. **Budget -**
  - Preliminary numbers calculated, Glenn to confirm some pricing.
  - Glenn to look into plastic culverts and report
  - Cost of having engineer draft guide rail tender.
  - Email sent to Compass minerals to confirm that salt could be delivered in August. Awaiting response.
  - Comparison of area roads crews received to assist in defining how many staff may be needed to perform the tasks that the crew are responsible for. A report will be drafted to go to council during budget to consider additional manpower needs next summer to assist in the extra labor on the roads. Flagging, grass cutting
5. Glenn has been getting information on the following to have purchase made on the 2018 budget; the budget has enough to cover the cost it will be recommended that;
  - the tires be replaced on the grader.
  - Any remaining gravel budget be stock piled for spring 2019
  - Protective structure be built around the generator at the roads garage (Howard has been contacted)
  - Centre line be painted along Weslemkoon Lake road. Time frame did not allow this work to be completed.
6. It was mentioned that it may be a good practice to draft a 5 year road maintenance plan, that includes gravel roads that are having full reconstruction.
7. South Steenburg Lake Road has another culvert that will need to be replaced ASAP, preferably this fall Glenn not available to comment on this progress.
8. **Old Business**
  - We need to look into adopting the Provincial Standards for minimum maintenance, this will be brought back to the December meeting with more information as to how it will include our seasonal roads, as time did not allow for discussion this meeting.
9. **New Business;** The Committee reviewed the draft procurement policy as attached to the minutes;  
**Recommendation:**  
**The Roads Committee see's the need for an update to the procurement policy, with the understanding that some services are only available from certain suppliers in rural areas.**

**The Committee recommends that it may be beneficial for the new council to go tour the roads with Glenn to see first hand the issues and areas that require work.**

Meeting adjourned 11:05 a.m. Motion: Bob

Next meeting: December 11, 2018 @ 9:00 a.m.