

Township Tudor and Cashel

COMMUNITY CENTRE RATES AND RENTAL AGREEMENT

This is a smoke free facility

Rates for Rental:

An all day event rental (8:00 a.m. to 12:00p.m.)	\$100.00
An all day event rental for non-rate payers is	\$200.00
A four hour consecutive rate for rate payers is	\$ 50.00

There will be Coffee Urns and Tea Urns, Plates and Cutlery, and Cups available for use.

The following are not supplied by the rental agreement:

- Paper or Plastic cups
- Tea or Coffee
- Sugar or Cream
- Garbage Bags

If the function is inviting the public and serves food either for a fee or free a special events form must be filled out. (any questions concerning this can be directed to the administrative assistant at the township office 613-474-2583)

Any damages resulting from the use of the premises will be repaired and charged to the Applicant/Organization.

No use of the premises will occur before the Rental Agreement has been fully filled out and all rates received in full.

Applicant/Organization will be responsible for their own setup and clean-up, all areas will be left as they were found.

Note: Recycling is mandatory and must be placed in the correct disposal containers.

The Applicant/Organization is responsible for the removal of all decorations and evidence of decorations.

NO FOOD OR GARBAGE IS TO BE LEFT ON THE PREMISES FOLLOWING THE EVENT

Township Tudor and Cashel

RENTAL AGREEMENT OF THE COMMUNITY CENTRE

Located at:

371 Weslemkoon Lake Road

Applicant/Organization: _____

Telephone: _____

Type of Function: _____

Hours & Date of Function: _____

Rental Fee: _____

The Applicant/Organization agrees that any damage to the Municipal Property resulting from the event will be repaired by the Municipality and charged back to the Applicant/Organization.

By signing below I have read and agree to the Terms and Conditions as stipulated in this Agreement

(name)

(date signed)