

Township of Tudor and Cashel  
Waste Management  
December 1, 2020

Councilor Bridger called the Waste Management meeting to order at 10:00 am on the above noted date. No potential conflict of interest was declared.

Members in attendance:

Councilor Bridger, Marg Elliott, Mary Fox

Staff Present:

Sheryl Scott - Deputy Clerk/Admin Assistant

Glenn Hagarman - Supervisor

The minutes of the November 3, 2020 meeting were approved as presented.

Moved by: Marg Elliott

Seconded by: Mary Fox

Old Business

1. Illegal Dumping follow up. Lengthy discussion on an incident that was discussed at the September meeting. A resident was previously identified on camera entering the waste site after hours and disposing waste inside the site. The police contacted the resident and issued a verbal warning that his actions were not acceptable and that in the future he was not to enter the waste site outside of the allowable hours. Sheryl made the suggestion that in the future should an incident like this occur again that the office contact the resident via letter and explain why they are not to enter the waste site outside of open hours – eg. Our permit only allows for our posted hours, and safety issues with potential wild life hazards etc and that the Police only be contacted as a last resort if a letter first from the office is not effective. Further, during discussions on the committees' mandate, Mary Fox brought up that the decision to involve the police really should have been brought forth to Council first as the role of the Waste Management Committee is to advise and assist Council but not to act without their direction.

2. Lease extension of Grimsthorpe Site by 5 years as opposed to 10 – not an option, once the site is closed the township will be responsible for monitoring for at least 25 years.
3. Lease for Lennox and Addington Site Update – Although this site is located within our township it is on crown land, the Township of Tudor and Cashel is not a party to this lease.
4. Scrap metal Contract – Members were presented with the amounts collected for the past several years, presently we do not have a contract for this service though. Motion made by Councillor Bridger and seconded by Marg Elliot to recommend to Council that the service be put out for tender – if no additional companies bid we would at least have a current contract.
5. OES – Sheryl is working on securing a new contractor for this service, has been speaking with 2 different companies and is comparing price and services of each. Will bring results to next committee meeting.
6. Mandate of Committee – Members reviewed the Draft Waste Management Committee.
  - It was recommended that we immediately advertise for 2 additional members.
  - Terms of reference should include the procedures for recommendations – ie. The committee makes recommendations to council and should not act on such recommendations until approval received from council
  - Discussion on Quorum - what establishes quorum and who has voting rights – ie – Glenn & Sheryl – attending as staff, should we have voting rights
  - Confidentiality – members should be signing a confidentiality agreement.
  - Closed meetings – allowed per Municipal Act? Sheryl to determine

## New Business

None discussed during this meeting.

Motion made by Mary Fox to adjourn the meeting, seconded by Marg Elliot

Next meeting to be called by the Chair – potentially February?